



# DEVON & SOMERSET FIRE & RESCUE AUTHORITY

M. Pearson  
CLERK TO THE AUTHORITY

To: The Chair and Members of the Devon & Somerset Fire & Rescue Authority

(see below)

SERVICE HEADQUARTERS  
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Our ref : DSFRA/MP/SY  
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Date : 7 November 2019  
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## **DEVON & SOMERSET FIRE & RESCUE AUTHORITY**

**Friday, 8 November, 2019**

A meeting of the Devon & Somerset Fire & Rescue Authority will be held on the above date, **commencing at 10.00 am in Conference Rooms A & B, Service Headquarters, Exeter** to consider the following matters.

M. Pearson  
Clerk to the Authority

### **SUPPLEMENTARY AGENDA No. 1**

***PLEASE REFER TO THE NOTES AT THE END OF THE AGENDA LISTING SHEETS***

#### **3 Items Requiring Urgent Attention**

Items which, in the opinion of the Chair, should be considered at the meeting as matters of urgency.

**a Authority Meeting to Consider Service Delivery Operating Model Consultation Results (Pages 1 - 2)**

Report of the Director of Governance & Digital Services (DSFRA/19/20) attached.

### **MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER**

Membership:-

Councillors Randall Johnson (Chair), Best, Biederman, Bown, Buchan, Clayton, Coles, Colthorpe, Doggett, Drean, Eastman, Hannaford, Healey MBE, Napper, Peart, Prowse, Radford, Redman, Saywell, Thomas, Trail BEM, Tuffin, Vijeh, Way, Wheeler (Vice-Chair) and Yabsley

**NOTES**

<b>1.</b>	<b><u>Access to Information</u></b> Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact the person listed in the “Please ask for” section at the top of this agenda.
<b>2.</b>	<b><u>Reporting of Meetings</u></b> Any person attending a meeting may report (film, photograph or make an audio recording) on any part of the meeting which is open to the public – unless there is good reason not to do so, as directed by the Chair - and use any communication method, including the internet and social media (Facebook, Twitter etc.), to publish, post or otherwise share the report. The Authority accepts no liability for the content or accuracy of any such report, which should not be construed as representing the official, Authority record of the meeting. Similarly, any views expressed in such reports should not be interpreted as representing the views of the Authority.  Flash photography is not permitted and any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chair or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.
<b>3.</b>	<b><u>Declarations of Interests at meetings (Authority Members only)</u></b> If you are present at a meeting and you are aware that you have either a disclosable pecuniary interest, personal interest or non-registerable interest in any matter being considered or to be considered at the meeting then, unless you have a current and relevant dispensation in relation to the matter, you must: <ul style="list-style-type: none"><li>(i) disclose at that meeting, by no later than commencement of consideration of the item in which you have the interest or, if later, the time at which the interest becomes apparent to you, the existence of and – for anything other than a “sensitive” interest – the nature of that interest; and then</li><li>(ii) withdraw from the room or chamber during consideration of the item in which you have the relevant interest.</li></ul> If the interest is sensitive (as agreed with the Monitoring Officer), you need not disclose the nature of the interest but merely that you have an interest of a sensitive nature. You must still follow (i) and (ii) above. Where a dispensation has been granted to you either by the Authority or its Monitoring Officer in relation to any relevant interest, then you must act in accordance with any terms and conditions associated with that dispensation. Where you declare at a meeting a disclosable pecuniary or personal interest that you have not previously included in your Register of Interests then you must, within 28 days of the date of the meeting at which the declaration was made, ensure that your Register is updated to include details of the interest so declared.
<b>4.</b>	<b><u>Part 2 Reports</u></b> Members are reminded that any Part 2 reports as circulated with the agenda for this meeting contain exempt information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Committee Secretary at the conclusion of the meeting for disposal.
<b>5.</b>	<b><u>Substitute Members (Committee Meetings only)</u></b> Members are reminded that, in accordance with Standing Order 37, the Clerk (or his representative) must be advised of any substitution prior to the start of the meeting. Members are also reminded that substitutions are not permitted for full Authority meetings.

<b>REPORT REFERENCE NO.</b>	<b>DSFRA/19/20</b>
<b>MEETING</b>	<b>DEVON &amp; SOMERSET FIRE &amp; RESCUE AUTHORITY</b>
<b>DATE OF MEETING</b>	<b>8 November 2019</b>
<b>SUBJECT OF REPORT</b>	<b>AUTHORITY MEETING TO CONSIDER SERVICE DELIVERY OPERATING MODEL CONSULTATION RESULTS</b>
<b>LEAD OFFICER</b>	<b>Director of Governance &amp; Digital Services</b>
<b>RECOMMENDATIONS</b>	<p><i>That:</i></p> <p><i>(a) the additional meeting of the Authority scheduled for 18 December 2019 be cancelled because of the proximity to the snap General Election to be held on 12 December 2019; and</i></p> <p><i>(b) in accordance with Standing Orders, it be noted that the Clerk will identify a new date for the additional meeting of the Authority to be held early in the new year.</i></p>
<b>SUMMARY</b>	<p>This item is raised in accordance with Section s100B(3)(b) and 100(B)(4)(b) of the Local Government Act.</p> <p>The Authority has previously been advised that because of the significant response received to the Service Delivery Operating Model consultation, more time would be required for Opinion Research Services to undertake the independent analysis of the consultation responses to inform the final report, which would then be compiled by officers for submission to the Authority. Consequently, in accordance with Standing Order 9, an additional Authority meeting was scheduled for 18 December 2019 to consider the consultation outcome.</p> <p>However, since that time and since the publication of the agenda for this meeting of the Authority, a snap General Election has been called for 12 December 2019. While the Pre-Election Period rules (known as Purdah) are not strictly applicable the Authority's consideration of the consultation proposals, given the potential for significant political issues arising from consideration of controversial proposals in such close proximity to a General Election, an Authority meeting within this period would have been avoided had the date of the General Election been known at the time the date of the additional meeting of the Authority was set. Consideration also has to be given to Authority Member's availability to give full consideration to the highly significant issues raised by the consultation during the days running up to (and immediately following) the General Election.</p> <p>Additionally, the Service has received representations from representative bodies expressing concerns about the potential impact on staff welfare arising from any decisions on the consultation proposals being taken a few days prior to the Christmas break.</p>

	<p>Taking account of these issues and having consulted with the Chair of the Authority, it is proposed that the Authority cancels its meeting scheduled for 18 December 2019. If the Authority is minded to agree this then, in accordance with Standing Orders, the Clerk will identify a new date for the additional meeting of the Authority early in the new year.</p> <p>If the Authority agrees to the cancellation of the additional meeting of the Authority on 18 December 2019, it is proposed that the date reverts to a Members Forum (as per the original calendar of meetings) and that the additional Members Forum meeting scheduled for Tuesday 26 November 2019 is cancelled.</p>
<b>RESOURCE IMPLICATIONS</b>	Nil.
<b>EQUALITY RISKS AND BENEFITS ANALYSIS (ERBA)</b>	N/A
<b>APPENDICES</b>	Nil.
<b>LIST OF BACKGROUND PAPERS</b>	Nil.

**MIKE PEARSON**  
**Director of Governance & Digital Services**